

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, June 9, 2021

Closed Session – 6:00 P.M. Public Session – 7:00 P.M.
District Board Room, 500 Dyer St., Orcutt, CA 93455

There will be a link posted on the district website home page prior to the start of the meeting. To view the meeting go to that link. If you want to just listen to the meeting or make a public comment, you will need to follow the instructions below.

Due to Covid 19 Pandemic and need for Social Distancing, the physical Board meeting is closed to the public, however you can access the board meeting via audio teleconference

Orcutt Conference Call

Please join the meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/orcutt> You can also dial in using your phone United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 887-747-125

CALL TO ORDER 6:00 P.M.

- A. Pledge of Allegiance
- B. Open Session of our board meetings are audio recorded and are being live streamed. Those in attendance should expect that the recordings will capture all activity and discussions before, during and after meetings.

CLOSED SESSION PUBLIC COMMENTS

- A. This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session. Those wishing to speak about items to be discussed in closed session will need to email Julie Payne, at jpayne@orcutt-schools.net and state that you want to make a public comment. Speakers are allowed a maximum of three (3) minutes to address the Board. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future Board meeting.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

ADJOURN TO CLOSED SESSION

- A. Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.
 - 1. Public Employment per Personnel Report.
 - 2. Public Employee Employment/Discipline/Dismissal/Release.
 - 3. Conference with labor negotiator Dr. Holly Edds, Superintendent and/or Susan Salucci
 - a. OEA
 - b. CSEA
 - 4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential. Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
 - 5. Student disciplinary/expulsion matters.
 - 6. Conference with Legal Counsel: Anticipated Litigation Pursuant to California Government section 54956.9(d). (3)

RECONVENE TO PUBLIC SESSION 7:00 P.M.

- A. Public Report on Action Taken in Closed Session
- B. Adoption of June 9, 2021 Agenda

Moved _____ Second _____ Vote _____

C. **PUBLIC COMMENT ANNOUNCEMENT**

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. Audience members wishing to address the Board during the Public Comment segment of the agenda are asked to email Julie Payne at jpayne@orcutt-schools.net. You will need to join the meeting, and you will be called upon during the public comment section of the agenda.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. Superintendent's Report

An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

1. In-Person Instruction Update
2. Social Emotional Learning Update
3. Janet Bertoldi Recognition

B. Items from the Board

C. Public Comment

The public comment section of the agenda is an opportunity for the public to provide input to the Board of Trustees. Any request to speak must be emailed to Julie Payne at jpayne@orcutt-schools.net and state that you want to make a public comment. If you are speaking to an item that is not on the agenda, you can only speak during the public comment section.

Those wishing to speak about an item that is on the agenda may do so during the public comment section, or when the item is being considered. If you choose to speak on an item at the time it is being considered, your name will be called before the Board's deliberation.

Speakers are allowed a maximum of three (3) minutes to address the Board. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting. **Please make sure to join the meeting (see instructions on page 1) if you plan on making a public comment.**

D. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting is defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. OAHS Charter School Hiring of Additional Charter School Coaches for 2020-2021
- C. OAHS Charter School Notice to Board of Certification of Coaches for 2020-2021
- D. Certificated Personnel Action Report
- E. Approval of Warrants
- F. Minutes, Regular Board Meeting Minutes, May 12, 2021
- G. Minutes, Special Board Meeting Minutes May 26, 2021

- H. OAHs Girls CIF Basketball Potential Overnight Trip June 15-June 19, 2021
- I. MOU Between OUSD and Santa Maria Valley Physical Therapy for Athletic Trainer Coverage
- J. Lunch Assist Agreement for 2021-2022
- K. Orcutt Jr. High School Administration Building: Change Order #001
- L. Innovation Center: Change Order #006

It is recommended that the Board of Trustees approve Consent Agenda Items A through L, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. GENERAL

Action Items

1. Gift Acceptance

Pine Grove School: Received a donation from the Rotary Club of Santa Maria for 2 children’s books.

It is recommended that the Board of Trustees accept this gift and request that a letter of acceptance and appreciation be forwarded to the Rotary Club of Santa Maria.

Moved _____ Second _____ Vote _____

2. Rosie Chavez Memorial Scholarship: Received a donation of \$200 from Marysia Ochej and Thomas Beckenhauer.

It is recommended that the Board of Trustee accept this gift and request that a letter of acceptance and appreciation be forwarded to Marysia Ochej and Thomas Beckenhauer.

B. BUSINESS SERVICES

PUBLIC HEARING – 2021-2022 Budget

The 2021-2022 Budget will be available for review on the district website, under Departments, Business Services, Financial Documents or at the District Office, 500 Dyer St., Orcutt, CA between the hours of 7:30 A.M.-4:30 P.M. M-F.

2021-2022 Adopted Budget Presentation (No Action)

Staff will present a draft of the District Budget, which will be submitted for approval at the June 16, 2021, Special Board Meeting.

ITEMS SCHEDULED FOR ACTION

1. Resolution No. 22, 2021-2022 Fund Balance GASB 54

It is recommended the Board of Trustees approve the 2021-2022 Fund Balance GASB 54 Resolution No. 22, as submitted.

Moved _____ Second _____ Vote _____

2. Resolution No. 23, Orcutt Union School District Education Protection Account (EPA) Requirements

Staff recommends that the Board of Trustees adopt Resolution No. 23, Orcutt Union School District Education Protection Account (EPA), as submitted.

Moved _____ Second _____ Vote _____

3. Award Bid for the Exterior Painting of Pine Grove and Patterson Road Elementary Schools

It is recommended that the Board of Trustees award the bid for the Exterior Painting of Pine Grove Elementary School and Patterson Road Elementary School to Economos Painting in the amount of \$139,350.00, as they are the lowest, responsive, responsible bidder.

Moved _____ Second _____ Vote _____

4. Ratification of RDZ Contractors, Inc. Proposal to Perform Wall Repair and Storm Drain Improvements at Pine Grove Elementary School Upper Parking Lot Wall

It is recommended that the Board of Trustees approve the ratification of RDZ Contractors, Inc. Proposal to Perform Wall Repair and Storm Drain Improvements at the Pine Grove Elementary School Upper Parking Lot Wall, as submitted.

Moved _____

Second _____

Vote _____

C. EDUCATIONAL SERVICES

PUBLIC HEARING – Local Control and Accountability Plan (LCAP)

Copies of both the District and Orcutt Academy Charter LCAP plans are available for review at the District Office, 500 Dyer Street, Orcutt, CA between the hours of 7:30 A.M. – 4:30 P.M. M-F

Local Control Accountability Plan (LCAP) Presentation (No Action)

Staff will present a draft of the District and Charter Local Control Accountability Plans (LCAP), which will be submitted for approval at the June 16, 2021, Special Board Meeting.

ITEMS SCHEDULED FOR ACTION

1. Board Policy 5116.2 Involuntary Student Transfers

It is recommended that the Board of Trustees approve the new Board Policy 5116.2 Involuntary Student Transfers for the first reading and that it be placed on the next Consent Agenda for the second reading.

Moved _____

Second _____

Vote _____

D. HUMAN RESOURCES

1. Addendum to the Superintendent’s Contract

It is recommended that the Board of Trustees approve the addendum to the Superintendent’s Contract, as submitted.

Moved _____

Second _____

Vote _____

PUBLIC HEARING – Initial Collective Bargaining Proposal with Orcutt Educators Association (OEA) for 2021-2022

2. Adopt the District’s Initial Collective Bargaining Proposal with Orcutt Educators Association for the 2021-2022 School Year

It is recommended that the Board of Trustees adopt the District’s Initial Collective Bargaining Proposal with Orcutt Educators Association for the 2021-2022 school year, as submitted.

Moved _____

Second _____

Vote _____

3. Accept 2021-2022 Initial Collective Bargaining Proposal from Orcutt Educators Association

It is recommended that the Board of Trustees accept the initial proposal for negotiations for the 2021-2022 school year from Orcutt Educators Association, as submitted.

Moved _____

Second _____

Vote _____

PUBLIC HEARING – Initial Collective Bargaining Proposal with California School Employee Association (CSEA) Orcutt Chapter #255 for 2021-2022

4. Adopt the District’s Initial Collective Bargaining Proposal from California School Employee Association Orcutt Chapter #225 for 2021-2022 School Year

It is recommended that the Board of Trustees adopt the District’s initial proposal for negotiations with California School Employee Association Orcutt Chapter #255 for the 2021-2022 school year, as submitted.

Moved _____ Second _____ Vote _____

5. Accept 2021-2022 Initial Collective Bargaining Proposal from California School Employee Association Orcutt Chapter #225

It is recommended that the Board of Trustees accept the initial proposal for negotiations for the 2021-2022 school year from California School Employee Association Orcutt Chapter #255, as submitted.

Moved _____ Second _____ Vote _____

GENERAL ANNOUNCEMENTS

- A. Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, August 11, 2021, beginning with Closed Session starting at 6:00 p.m., Public Session at 6:30 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. A special board meeting is scheduled for Wednesday, June 16, 2021, beginning with Public Session at 6:00 p.m.

ADJOURN TO CLOSED SESSION (If Needed)

- A. Public Report on Action Taken in Closed Session

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent’s Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting. All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.



Orcutt Union School District

Classified Personnel Action Report

June 9, 2021

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Alfaro, Seth	Operations	Utility Worker, Substitute	18		\$16.36 per hr.	05/13/2021	Substitute
Alvarez, Sydney	Campus Connection	Child Care Assistant	7/4	3.75	\$15.98 per hr.	06/04/2021	Resignation
Arguilles, Maria	Transportation	Bus Attendant	11/6	26 per wk.	\$19.44 per hr.	05/01/2021	Increase in hours
Arguilles, Maria	Transportation	Bus Attendant			\$24.30 per hr.	06/09/2021	Summer transportation
Atanasova, Dayana	Campus Connection	Office Assistant	15/3	6.0	\$18.53 per hr.	06/07/2021	Permanent/Probationary
Badenell, Lisa	Transportation	Bus Attendant	11/6	26 per wk.	\$19.44 per hr.	05/01/2021	Increase in hours
Bailey, Lori	Dunlap	Instructional Assistant		Not to exceed 90	\$20.00 per hr.	06/09/2021	Extended School Year
Bailey, Lori	Dunlap	Instructional Assistant			\$20.50 per hr.	07/01/2021	Extended School Year
Baldonado, Emily	Dunlap	Instructional Assistant, 1		3.50	\$50.00 per mo.	05/01/2021	1 Professional growth increment (total of 2)
Baldonado, Emily	Dunlap	Instructional Assistant		Not to exceed 90	\$20.50 per hr.	06/09/2021	Extended School Year
Baldonado, Emily	Dunlap	Instructional Assistant			\$21.51 per hr.	07/01/2021	Extended School Year
Benavidez, Rebecca	Child Nutrition	Child Nutrition Worker			\$22.01 per hr.	06/07/2021	Summer work
Carey, Dalila	Dunlap	Instructional Assistant		Not to exceed 90	\$21.51 per hr.	06/09/2021	Extended School Year
Carey, Dalila	Dunlap	Instructional Assistant			\$22.59 per hr.	07/01/2021	Extended School Year
Catron, Susan	Dunlap	Occupational Therapist		Not to exceed 90	\$50.00 per hr.	06/09/2021	Extended School Year



Orcutt Union School District

Classified Personnel Action Report

June 9, 2021

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Caudillo-Koekebakker, Gina	Child Nutrition	Child Nutrition Worker			\$19.98 per hr.	06/07/2021	Summer work
Caudillo-Koekebakker, Gina	Child Nutrition	Child Nutrition Worker			\$20.96 per hr.	07/01/2021	Summer work
Cedillo-Arroyo, Jennifer	Alice Shaw	Instructional Assistant			\$20.00 per hr.	06/09/2021	Expanded Learning Opportunity Program
Chacon, Erica	Transportation	Bus Attendant	11/4	19 per wk.	\$17.64 per hr.	05/01/2021	Increase in hours
Chacon, Erica	Operations	Utility Worker, Substitute	18/1		\$18.11 per hr.	06/07/2021	Summer work
Chacon, Erica	Transportation	Bus Attendant			\$22.05 per hr.	06/09/2021	Summer transportation
Chacon, Erica	Transportation	Bus Attendant			\$23.14 per hr.	07/01/2021	Summer transportation
Chavez, Sandi	Child Nutrition	Child Nutrition Clerk			\$24.91 per hr.	06/11/2021	Summer work
Coll, Brenda	Dunlap	Instructional Assistant		Not to exceed 90	\$24.91 per hr.	06/09/2021	Extended School Year
Cortez, Nazaria	Child Nutrition	Child Nutrition Worker	7/1	3.0	\$14.00 per hr.	05/19/2021	Permanent/Probationary
DeCaires, Dennis	Transportation	Bus Driver			\$28.89 per hr.	06/09/2021	Summer transportation
DeCaires, Wendy	Transportation	Bus Driver			\$28.89 per hr.	06/09/2021	Summer transportation
Delgado, Irma	Operations	Utility Worker, Substitute	18		\$16.36 per hr.	21-22 year	Substitute
Diaz, Maria	Dunlap	Instructional Assistant		Not to exceed 90	\$24.91 per hr.	06/09/2021	Extended School Year
Dwyer, Mary Jane	Human Resources	Administrative Assistant, Confidential	VI	8.0	\$1,800 per yr. pd. monthly	07/01/2021	Teacher Induction Stipend



Orcutt Union School District
Classified Personnel Action Report
June 9, 2021

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Espinoza, Sabrina	Operations	Utility Worker, Substitute	18/1		\$18.11 per hr.	06/07/2021	Summer work
Flick, Megan	Pine Grove	Office Manager	21/1	8.0	\$19.50 per hr.	07/01/2021	Promotion
Fregoso, Oswaldo	Operations	Utility Worker, Substitute	18		\$16.36 per hr.	21-22 year	Substitute
Freitas, Briana	Child Nutrition	Child Nutrition Worker	7/1	3.0	\$14.00 per hr.	05/12/2021	Permanent/Probationary
Freitas, Briana	Child Nutrition	Child Nutrition Worker			\$17.50 per hr.	06/07/2021	Summer work
Freitas, Briana	Transportation	Bus Attendant, Substitute	11/1		\$15.24 per hr.	21-22 year	Substitute
Freitas, Briana	Transportation	Bus Attendant, Substitute			\$19.05 per hr.	06/07/2021	Summer work, Substitute
Galvez-Dana, Angie	Orcutt Academy HS	Instructional Assistant,			\$24.91 per hr.	06/07/2021	Summer work
Garrett, Austin	Dunlap	Instructional Assistant			\$20.01 per hr.	06/09/2021	Extended School Year
Garrett, Austin	Dunlap	Instructional Assistant			\$21.00 per hr.	07/01/2021	Extended School Year
Gerber, Jill	Dunlap	Instructional Assistant		Not to exceed 90	\$23.73 per hr.	06/09/2021	Extended School Year
Gerber, Jill	Dunlap	Instructional Assistant			\$24.91 per hr.	07/01/2021	Extended School Year
Gil, Nicole	Health Services	Licensed Vocational Nurse	27/5	6.0	\$27.48 per hr.	05/26/2021	Resignation
Gomes, Monette	Maintenance	Utility Worker, retired substitute	18/6		\$23.11 per hr.	21-22 year	Substitute, retiree
Gomez-Flores, Yedith	Dunlap	Instructional Assistant		Not to exceed 90	\$20.50 per hr.	06/09/2021	Extended School Year
Graham, Jana	Transportation	Transportation Coordinator/Trainer			\$36.99 per hr.	06/18/2021	Summer transportation



Orcutt Union School District

Classified Personnel Action Report

June 9, 2021

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Graham, Jana	Transportation	Transportation Coordinator/Trainer			\$38.84 per hr.	07/01/2021	Summer transportation
Graham-Lemon, Julia	Nightingale	Instructional Assistant, 1	12/2	3.5	\$16.40 per hr.	06/04/2021	Resignation
Grinder, Barbara	Orcutt JH	Instructional Assistant, 1	12/6	3.5	\$19.93 per hr.	06/04/2021	Retirement
Guerrero, Brianne	Business Services	Accounting Technician	22/5	8.0	\$4,227 per mo.	06/01/2021	Increase in hours
Heisler, Brittany	Pine Grove	Instructional Assistant, 1	12/1	3.5	\$15.61 per hr.	05/10/2021	Permanent/Probationary
Heisler, Brittany	Dunlap	Instructional Assistant		Not to exceed 90	\$20.00 per hr.	06/09/2021	Extended School Year
Heisler, Cheryl	Dunlap/Lakeview/Alice Shaw	Instructional Assistant		Not to exceed 90	\$24.91 per hr.	06/09/2021	Extended School Year/Expanded Learning Opportunity Program
Hoffman, Jacob	Operations	Utility Worker, Substitute	18		\$16.36 per hr.	21-22 year	Substitute
Hyatt, Donna	Dunlap	Instructional Assistant		Not to exceed 90	\$25.54 per hr.	06/09/2021	Extended School Year
Jimenez, Michelle	Dunlap	Licensed Vocational Nurse		Not to exceed 100	\$50.00 per hr.	06/09/2021	Extended School Year
Johnson, Laci	Lakeview	Licensed Vocational Nurse		Not to exceed 100	\$50.00 per hr.	06/09/2021	Expanded Learning Opportunity Program
Juarez, Shirley	Operations	Utility Worker, Substitute	18/1		\$18.11 per hr.	06/07/2021	Summer work
Laggren, Tatum	Dunlap	Instructional Assistant		Not to exceed 90	\$24.91 per hr.	06/09/2021	Extended School Year
Lara, Alisa	Alice Shaw	Instructional Assistant			\$20.00 per hr.	06/09/2021	Expanded Learning Opportunity Program
Lara, Charlene	Operations	Utility Worker, Substitute	18/1		\$18.11 per hr.	06/07/2021	Summer work



Orcutt Union School District
Classified Personnel Action Report
June 9, 2021

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Lees, Cathy	Child Nutrition	Child Nutrition Cook	10/6	6.0	\$18.97 per hr.	08/06/2021	Request Early Retirement Program
Leyden, Candance	Dunlap	Instructional Assistant		Not to exceed 90	\$20.50 per hr.	06/09/2021	Extended School Year
Leyva, Alysah	District	Instructional Assistant, 1 & 2, Substitute	12 & 13		\$14.10 per hr.	05/05/2021	Substitute
Leyva, Alysah	District	Instructional Assistant 1	12/1	3.5	\$15.61 per hr.	05/19/2021	Permanent/Probationary
Leyva, Alysah	Dunlap	Instructional Assistant		Not to exceed 90	\$20.00 per hr.	06/09/2021	Extended School Year
McCarthy, Joseph	Child Nutrition	Child Nutrition Transport Worker, Substitute			\$13.76 per hr.	21-22 year	Substitute
McGeary, Rebecca	Transportation	Bus Driver			\$28.89 per hr.	06/09/2021	Summer transportation
McIntyre, Laura	Dunlap	Instructional Assistant		Not to exceed 90	\$24.91 per hr.	06/09/2021	Extended School Year
McMann, Kellie	Transportation	Bus Driver			\$28.89 per hr.	06/09/2021	Summer transportation
Macias, Pamela	Dunlap	Instructional Assistant		Not to exceed 90	\$23.73 per hr.	06/09/2021	Extended School Year
Macias, Pamela	Dunlap	Instructional Assistant			\$24.91 per hr.	07/01/2021	Extended School Year
Melendez, Cynthia	Child Nutrition	Child Nutrition Worker			\$19.98 per hr.	06/07/2021	Summer work
Melendez, Cynthia	Child Nutrition	Child Nutrition Worker			\$20.96 per hr.	07/01/2021	Summer work
Mowry, Neva	Transportation	Bus Driver			\$28.89 per hr.	06/09/2021	Summer transportation
Newman, Ilia	Operations	Utility Worker, Substitute	18/1		\$18.11 per hr.	06/07/2021	Summer work



Orcutt Union School District
 Classified Personnel Action Report
 June 9, 2021

TO: Holly Edds, Ed.D.
 FROM: Susan Salucci, Assistant Superintendent/Human Resources
 RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Palin, Cheri	Alice Shaw	Office Manager			\$28.21 per hr.	06/09/2021	Expanded Learning Opportunity Program
Palin, Cheri	Alice Shaw	Office Manager			\$29.63 per hr.	07/01/2021	Expanded Learning Opportunity Program
Ridenour, Cynthia	Alice Shaw	Instructional Assistant		Not to exceed 90	\$20.00 per hr.	06/09/2021	Expanded Learning Opportunity Program
Rodriguez, Esther	Dunlap	Instructional Assistant		Not to exceed 90	\$25.54 per hr.	06/09/2021	Extended School Year
Rowe, Brenda	Child Nutrition	Child Nutrition Production Lead			\$28.89 per hr.	06/07/2021	Summer work
Rowe, Sky	Child Nutrition	Child Nutrition Transport Worker			\$22.05 per hr.	06/18/2021-6/30/2021	Summer work
Ruiz, Crystal	Child Nutrition	Child Nutrition Worker			\$19.98 per hr.	06/07/2021	Summer work
Ruiz, Crystal	Child Nutrition	Child Nutrition Worker			\$20.96 per hr.	07/01/2021	Summer work
Ruiz, Crystal	Transportation	Driver, Substitute			\$23.16 per hr.	06/09/2021	Summer work, substitute
Ruiz, Crystal	Transportation	Driver, Substitute			\$24.40 per hr.	07/01/2021	Summer work, substitute
Ruiz, Crystal	Transportation	Driver, Substitute			Out-of-class	21-22 year	Substitute
Salinas, Jackie	Dunlap	Instructional Assistant			\$25.00 per hr.	06/09/2021	Extended School Year
Sampson, Yolanda	Operations	Utility Worker, Substitute	18/1		\$18.11 per hr.	06/07/2021	Summer work
Sandstrom, LeiLani	Transportation	Bus Driver			\$28.89 per hr.	06/09/2021	Summer transportation
Siemens, Elena	Dunlap	Instructional Assistant		Not to exceed 90	\$20.00 per hr.	06/09/2021	Extended School Year



Orcutt Union School District

Classified Personnel Action Report

June 9, 2021

TO: Holly Edds, Ed.D.

FROM: Susan Salucci, Assistant Superintendent/Human Resources

RE: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Siemens, Elena	Dunlap	Instructional Assistant			\$20.50 per hr.	07/01/2021	Extended School Year
Soto, Juan	Operations	Utility Worker, Substitute	18		\$16.36 per hr.	21-22 year	Substitute
Stevenson, Kathleen	Olga Reed	Office Manager			\$29.63 per hr.	06/09/2021	Expanded Learning Opportunity Program
Stevenson, Kathleen	Olga Reed	Office Manager			\$31.11 per hr.	07/01/2021	Expanded Learning Opportunity Program
Trump, Clarissa	Pine Grove	Instructional Assistant, 1	12/6	3.5	\$19.93 per hr.	21-22 school year	Request unpaid leave of absence
Vasquez, Benny	Maintenance	Grounds Maintenance Sports Fields Technician	25/5	8.0	\$4,552.00 per mo.	05/10/2021	Promotion
Vega, Lisa	Transportation	Driver			\$23.16 per hr.	06/09/2021	Summer transportation
Vega, Lisa	Transportation	Driver			\$24.40 per hr.	07/01/2021	Summer transportation
Waters, Erin	Alice Shaw	Instructional Assistant		Not to exceed 90	\$20.00 per hr.	06/09/2021	Extended School Year
Weekley, Kim	Dunlap/Lakeview/Alice Shaw	Instructional Assistant, Substitute			\$20.00 per hr.	06/09/2021	Extended School Year/Expanded Learning Opportunity, Substitute
Wink, Cheri	Child Nutrition	Child Nutrition Worker			\$20.96 per hr.	06/07/2021	Summer work
Wink, Cheri	Child Nutrition	Child Nutrition Worker			\$22.01 per hr.	07/01/2021	Summer work
Woo, Kristen	Operations	Utility Worker, Substitute	18/1		\$18.11 per hr.	06/07/2021	Summer work
Wright, Terry	Dunlap	Office Clerk		Not to exceed 200 hrs.	\$26.81 per hr.	05/10/2021	Extended School Year
Yundt, Daria	Campus Connection	Child Care Assistant	7/6	3.75	\$17.61 per hr.	06/04/2021	Retirement

ORCUTT ACADEMY CHARTER SCHOOL

ORCUTT UNION SCHOOL DISTRICT

TO: Dr. Holly Edds
District Superintendent

FROM: Susan Salucci
Assistant Superintendent of Human Resources

DATE: June 9, 2021

***RE: NOTIFICATION TO BOARD – HIRING OF CHARTER HIGH SCHOOL
COACHES FOR 2020-21 SCHOOL YEAR***

Orcutt Academy Charter HS:

Luis Ramos	Boys Varsity Basketball Asst. Coach
Naomi Miller	Cheer
Megan Moore	Cheer

Unpaid Volunteers:

*Volunteer coaches are required to submit the same paperwork as paid positions and meet the State Certification requirements. They are no longer required to hold an ASCC certificate from the CTC but instead submit fingerprints to FBI and DOJ for background checks reportable to the Orcutt Union School District

ORCUTT ACADEMY CHARTER SCHOOL

ORCUTT UNION SCHOOL DISTRICT

TO: Dr. Holly Edds
District Superintendent

FROM: Susan Salucci
Assistant Superintendent of Human Resources

DATE: June 9, 2021

RE: ***NOTIFICATION TO BOARD
CERTIFICATION OF COACHES FOR 2020-21 SCHOOL YEAR***

Article 5, Section 5594, of the California Administrative Code, requires that “the District Superintendent shall certify to the local Board of Trustees that the provisions in Section 5593 have been met” with respect to the selection of temporary athletic team coaches. Section 5594 also requires that “local governing school boards shall certify to the State Board of Education that the provisions of Section 5593 have been met.” Section 5593 applies to any person serving at any grade level as a temporary athletic team coach.

All temporary coaches hired for the 2020-21 school year have been certified as meeting the provisions of Section 5593.

Orcutt Academy Charter High School:

Varsity Football	
Varsity Football Assistant	
Girls Varsity Basketball	Tom Robb
Girls Varsity Basketball Assistant(s)	Theresa Kendrick, Pack Rojo
Girls Jr. Varsity Basketball	
Boys Varsity Basketball	Ryan Smalley
Boys Varsity Basketball Assistant	Luis Ramos
Boys Jr. Varsity Basketball	John Wells
Track	James Barr, Gabe Espinoza
Track Assistant	Marc Tosches, Roger Fabing
Boys Cross Country	
Girls Cross Country	
Girls Varsity Tennis	Art Lopez
Girls Jr. Varsity Tennis	
Boys Varsity Tennis	Art Lopez
Boys Jr. Varsity Tennis	
Girls Varsity Soccer	Brian Speer, Bobby Britt
Girls Jr. Varsity Soccer	Shawn Ryan
Boys Varsity Soccer	Rick Lucca

Boys Jr. Varsity Soccer
Girls Varsity Volleyball
Girls Jr. Varsity Volleyball
Boys Varsity Volleyball
Girls Golf
Boys Golf
Swim
Swim Assistant
Dive
Varsity Baseball
Varsity Baseball Assistant
Jr. Varsity Baseball
Varsity Softball
Varsity Softball Assistant
Jr. Varsity Softball
Cheer
Dance

Mark McLoughlin

Jim McManus

Jim McManus

John Dell'Armo

Brittany Enthoven, Rick Enthoven

Henry Muro, Kyle Gardner

Cesar Ortega

Darrell Black

Helene Black

Naomi Miller, Megan Moore

Unpaid Volunteers:

Track

Track

Baseball

Girls Varsity Soccer

Caryn Mason

Kurtis Mason

Joe Adams

Julie Denton

ORCUTT ACADEMY CHARTER HIGH SCHOOL

ORCUTT UNION SCHOOL DISTRICT

***2020-21 CERTIFICATION*
*TEMPORARY ATHLETIC TEAM COACHES***

TO STATE BOARD OF EDUCATION:

Title 5, California Code of Regulations, Section 5594, requires:

Local governing school board shall certify to the State Board of Education that the provisions of Section 5593 have been met.

LOCAL SCHOOL BOARD CERTIFICATION:

I hereby certify the school district has met the conditions set forth in Title 5, Sections 5593 and 5594.

Orcutt Academy Charter High School
500 Dyer Street
Orcutt, CA 93455

Melanie Waffle, President
Board of Trustees

(School District)

(Date)



Orcutt Union School District

Certificated Personnel Action Report

June 9, 2021

TO: Dr. Holly Edds, Superintendent

FROM: Susan Salucci, Assistant Superintendent / Human Resources

RE: Recommendations for Board Approval and Ratification

NAME	SCHOOL	CLASS/STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Aldrich, Rebecca	District	Hourly	\$25	4/12-4/29/21	ELPAC, 22 hrs
Alvarado, Patricia	District	Hourly	\$50	6/11-7/9/21	ESY Special Ed, 102.5 hrs
Banks, Jared	Olga Reed	III	\$116,190	2021-22	Principal
Batchelor, Melanie	District	Hourly	\$25	4/1-4/29/21	ELPAC, 34.25 hrs
Beal, Donna	District	Hourly	\$50	7/23-8/6/21	Extended Learning Opportunity Summer School, 55 hrs
Black, Darrell	District	VI	\$106,501	6/30/2021	Resignation
Bloom, Loren	District	Hourly	\$50	6/11-7/9/21	ESY Special Ed, 102.5 hrs
Boeken, Kirstin	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Bornhoft, Kristin	Orcutt Academy HS	Hourly Extra Duty	\$50 \$40/hr	7/19-8/6/21 4/16/21	Summer Credit Recovery, 75 hrs Worked Prep, 1.5 hrs
Byrne, Jennifer	Olga Reed	Extra Duty	\$40/hr	4/7-4/28/21	Foster Support, 1 hr
Callis, Wendy	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Camacho, Diane	District	Hourly	\$25	4/1-4/27/21	ELPAC, 33 hrs
Campbell, Kaitlin	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Carrier, Laura	Olga Reed	Stipend	\$211	2020-21	Battle of the Books
Chamberlain, John	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Chartier, Vicki	District	Hourly	\$50	7/23-8/6/21	Extended Learning Opportunity Summer School, 65 hrs
Ciervo, Andrew	Orcutt Academy HS	Extra Duty	\$40/hr	4/14/21	Worked Prep, 1.5 hrs
Craft, Cheri	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 55 hrs
Culbara, Graham	Orcutt Academy HS	Extra Duty	\$40/hr \$50/hr	4/14/21 6/14-7/9/21 7/23-8/6/21	Worked Prep, 1.5 hrs Summer Credit Recovery, 45 hrs Extended Learning Opportunity Summer School, 55 hrs

*To be prorated

NAME	SCHOOL	CLASS/STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Culbara, Sydney	Orcutt Academy HS	Extra Duty	\$50/hr	6/14-7/9/21	Summer Credit Recovery, 50 hrs
Cutler, Elizabeth	Lakeview JHS	Stipend	\$1366	2020-21	ASB Advisor
Dahl, Cheryl	Joe Nightingale	VI-20	\$101,044	6/8/21	Request to Participate in Early Retirement Program
Day, Michelle	District	Hourly	\$50	6/11-7/9/21	ESY Special Ed, 102.5 hrs
DeLaRosa, Nallely	District	I	\$90,566	2021-22	Probationary
Dell'Armo, John	Orcutt Academy HS	Extra Duty	\$40/hr \$50/hr	4/2-4/15/21 4/20-4/29/21 6/14-7/9/21	Worked Prep, 3 hrs After School LPSBG, 4 hrs Summer Credit Recovery, 95 hrs
Dell'Armo, Rosie	District	Hourly Extra Duty	\$50 \$40/hr	6/9-7/9/21 4/29/21	Extended Learning Opportunity Summer School, 60 hrs Worked Prep, 1.5 hrs
DePalma-Steed, Bridgette	Orcutt Academy HS	Extra Duty	\$40/hr	4/15/21	Worked Prep, 1.5 hrs
Doerksen, Allie	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Duft, Jamie	District Ralph Dunlap	Hourly III-1	\$50 \$50,053	6/9-7/9/21 2021-22	Extended Learning Opportunity Summer School, 110 hrs Temporary, 100%
Dunne, Tony	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Ebner, Karen	District	Hourly	\$50	7/23-8/6/21	Extended Learning Opportunity Summer School, 55 hrs
Edds, John	District	Hourly	\$25	4/1-4/29/21	ELPAC, 76.5 hrs
Elkin, Miranda	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Espinoza, Gabriel	District	Hourly	\$50	6/11-7/9/21	ESY Special Ed, 102.5 hrs
Freitas, Jennifer	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Furst, Elaine	Orcutt JHS	Stipend	\$750	5/20/21	One time stipend for added Autism Authorization
Gelotti, Scott	Orcutt Academy HS	Hourly	\$50 \$40/hr	7/19-8/6/21 4/15-4/28/21	Summer Credit Recovery, 75 hrs After School LPSBG, 4 hrs
Gonzalez, Susana	Orcutt Academy HS	Extra Duty	\$40/hr	4/22/21	Worked Prep, 1 hr
Graunke, Alissa	Orcutt Academy HS	Extra Duty	\$40/hr	4/28/21 4/27/21	Worked Prep, 1.5 hrs After School LPSBG, 1 hr
Griffin, Robert	Lakeview JHS	V-13	\$80,827	6/8/21	Resignation
Hardee, Christopher	Orcutt JHS	V-3	\$58,650 \$5,000	2021-22	Temporary, 100% Signing Bonus, Paid Over 2 Years
Hawkins, Markie	Joe Nightingale	VI-4	\$63,492	6/8/21	Resignation
Hemphill, Juliann	District	Hourly	\$25	4/19-5/21/21	Proctor, 36.75 hrs
Henry, Kristi	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Hotchkiss, Molly	District	Daily	\$516.18	4/5-4/29/21	Resource Support, 5.33 days

*To be prorated

NAME	SCHOOL	CLASS/STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Hubbard, Jenny	Orcutt Academy HS	Stipend	\$1500	2020-21	Combo Class
Isaacson, Ted	District	II-6	\$97,073 \$5,000	2021-22	Probationary Signing Bonus Paid Over 2 Years
Jackson, Nicole	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 75 hrs
John, JoLynn	District	Hourly	\$30 \$50	3/22-5/14/21 6/11-7/9/21	Home & Hospital, 57 hrs ESY Home/Hospital Teacher, 100 hrs
Johnson, Deanne	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Jones, Cara	Alice Shaw	Hourly	\$25 \$50	4/14/21 6/11-7/9/21	Long Term Sub Additional Time, 1 hr ESY Teacher, 102.5 hrs
Jones, Meredith	Pine Grove	VI-6	\$67,833	2021-22	Temporary, 100%
Joseph, Joy	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Kozel, Aaron	District	Hourly	\$50 \$40/hr	6/9-7/9/21 4/14/21	Extended Learning Opportunity Summer School, 110 hrs Worked Board Meeting, 3.25 hrs
Kozel, Julie	District	Daily	\$937.50 \$375	6/1/21 6/1-7/9/21	Set up for Extended Learning Opportunity and Administrator and 22 days coverage
Kuykendall, Colleen	District	Daily Extra Duty	\$937.50 \$375 \$40/hr	6/1/21 6/1-7/9/21 4/29-4/30/21 4/1-4/2/21	Set up for Extended Learning Opportunity and Administrator and 22 days coverage Acadience Training, 4 hrs Health Class, 2 hrs
Lafin, Debra	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Lake, Cathy	District	Extra Duty	\$40/hr	4/1-4/13/21	ELPAC Prep, 4 hrs
Leach, Veronica	Orcutt Academy K-8	Daily Hourly	\$200 \$25	4/1-4/30/21	Support Teacher, 17 days Long Term Additional Time, 34 hrs
Lee, Mary	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 65 hrs
Lee, Tanya	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Levey, Tracy	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Macdonald, Christa	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Manich, Cher	District	Daily	\$937.50 \$375	6/1/21 6/1-7/9/21	Set up for Extended Learning Opportunity and Administrator and 22 days coverage
May, Dawn	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
McKee, Vada	Orcutt JHS	Extra Duty V-6	\$40/hr \$64,760*	4/29/21 2021-22	Worked Prep, 2.25 hrs Job Share, 2 nd Semester, 50%
Milanesa, Kateri	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Miller, Heidi	Orcutt Academy HS	Extra Duty	\$40/hr	4/21-4/29/21 4/16/21	After School LPSBG, 3 hrs Worked Prep, 1.5 hrs

*To be prorated

NAME	SCHOOL	CLASS/STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Miller, Naomi	Orcutt Academy HS	Stipend	\$800	2020-21	Cheer Advisor
Millin, Genevieve	Orcutt Academy HS	Extra Duty III-3	\$40/hr \$53,466	4/21-4/30/21 4/1-4/19/21 2021-22	After School LPSBG, 4 hrs Tutoring, 6 hrs Tenured
Montgomery, Megan	Orcutt Academy HS	IV-4	\$57,875	6/8/2021	Resignation
Moore, Megan	Orcutt Academy HS	Stipend	\$800	2020-21	Cheer Advisor
Nordquist, Delaney	Joe Nightingale	I-2	\$47,164	2021-22	Temporary, 100%
Nordwall, Jubilee	District	Hourly	\$50	7/23-8/6/21	Extended Learning Opportunity Summer School, 55 hrs
O'Keefe, Kylie	District	II-6	\$97,073 \$5,000	2021-22	Probationary Signing Bonus, Paid Over 2 Years
Oliver, Michelle	District	Hourly	\$25	4/13-4/27/21	ELPAC, 15.5 hrs
Ortiz, Patricia	District	Hourly	\$50	6/9-8/6/21	Extended Learning Opportunity Summer School, 165 hrs
Pacheco, Jenna	Orcutt Academy HS	Extra Duty	\$40/hr \$50/hr	4/29/21 4/15/21 7/23-8/6/21	After School LPSBG, 1 hr Worked Prep, 1.5 hrs Extended Learning Opportunity Summer School, 55 hrs
Perez, Cecilia	District	Hourly V-7	\$50 \$66,936	7/23-8/6/21 6/11-7/9/21 8/7/21	Extended Learning Opportunity Summer School, 55 hrs ESY Teacher, 102.5 hrs Resignation
Pimentel, Jade	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Pleis, Maggie	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 65 hrs
Pollock, Christin	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Pugh, Caline	District	Hourly VI-5	\$50 \$65,629	6/9-7/9/21 2021-22	Extended Learning Opportunity Summer School, 110 hrs Temporary, 100%
Ramos, Luis	Orcutt Academy HS	Stipend	\$800	2020-21	Boys JV Basketball Coach
Reed, Shannon	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Reynolds, Crystal	District	Hourly	\$50	7/23-8/6/21	Extended Learning Opportunity Summer School, 55 hrs
Rianda, Terry	District	Hourly	\$50	4/1-4/29/21	Intern Support, 4 hrs Induction Mentor, 12 hrs
Riezebos, Analise	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Riezebos, Devin	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Rohwedder, Audrey	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 100 hrs
Rowan, Alisa	Joe Nightingale	I-6	\$53,812	2021-22	Temporary, 100%
Ruth, Amy	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 95 hrs

*To be prorated

NAME	SCHOOL	CLASS/STEP	SALARY	EFFECTIVE DATE	ACTION INFORMATION
Salinas, Ernie	District	Hourly	\$50	6/9-8/6/21 6/11-7/9/21	Extended Learning Opportunity Summer School, 65 hrs ESY Teacher, 102.5 hrs
Salvesen, Kris	District	Hourly	\$25	4/12-4/29/21	ELPAC, 37.75 hrs
Saylor, Jennifer	District	Hourly	\$50	7/23-8/6/21	Extended Learning Opportunity Summer School, 55 hrs
Scarry, Maridy	Orcutt JHS	IV-20	\$101,044*	2021-22	Job Share, 1 st Semester, 50%
Segura, Monique	District	Hourly	\$50	6/9-8/6/21	Extended Learning Opportunity Summer School, 145 hrs
Sharpe, Jeri	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Shuffield, Jamie	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Sorensen, Nikki	Patterson Road	VI	\$128,821	2021-22	Principal
Sustaita, Savanna	District	Hourly	\$25	4/19/21	Proctor Training, 1 hr
Taira, Myrna	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Thompson, Linda	District	Hourly	\$25	4/1-4/30/21	ELPAC, 49.5 hrs
Torres, Kiersten	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 95 hrs
Trenev, Valerie	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Tymn, Elizabeth	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Voss, Caitlin	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 95 hrs
Wells, John	Orcutt Academy HS	III-1	\$50,053	2021-22	Submitted units for movement
Whitehair, Steven	District	Hourly	\$50	6/11-7/9/21	ESY Special Ed, 102.5 hrs
Wilkanoski, Lisa	District	Hourly Stipend	\$50 \$400	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs ELO Teacher in Charge, Olga Reed
Winkelpleck, Dustin	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Winters, Gabriella	District	Hourly	\$50	6/11-7/9/21	ESY Special Ed, 102.5 hrs
Wogahn, Alyssa	District	Hourly	\$50	6/9-7/9/21	Extended Learning Opportunity Summer School, 110 hrs
Zamudio, Kelli	Orcutt JHS	Extra Duty	\$40/hr	4/29/21	Worked Prep, 1.5 hrs
Zucker, Anna	District	Hourly Extra Duty	\$50 \$40/hr	7/23-8/6/21 4/29/21	Extended Learning Opportunity Summer School, 55 hrs Worked Prep, 2.25 hrs

*To be prorated

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am- 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 12, 2021**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, May 12, 2021, in the District Board Room, beginning with Melanie Waffle calling Public Session to order at 6:01 p.m. The Pledge of Allegiance was led by Liz Phillips.

Members Present: Waffle, Steller, Henderson, Morinini and Phillips. Administrators Present: Edds, Salucci, Bertoldi and Taylor. The Board Meeting was closed to the Public due to the Covid 19 Pandemic. The Board Meeting was teleconferenced via "Go to Meeting", streamed via "You Tube" and audio recorded.

CLOSED SESSION PUBLIC COMMENTS

Ann Schubert Reyes, David Sparks, Sondra Gray, Stephanie Leighton, Katherine Nhan, Heidi Carlson, Theresa Trigueiro, Eryn Gray, Heather Gray, Jamie Von Boening, Mike Carter, Chad McGray, Cara McGray, family members of OUSD students, expressed their concern pertaining to Special Education.

ADJOURN TO CLOSED SESSION

It was moved by Liz Phillips seconded by Sean Henderson and carried to adjourn to Closed Session at 6:40 p.m. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:48 p.m. Melanie Waffle reported that no action was taken in closed session. It was moved by Shaun Henderson seconded by Lisa Morinini to adopt the May 12, 2021 agenda.

SUPERINTENDENT'S REPORT

OAHS ASB provided a video update. Dr. Holly Edds gave a "In-Person Instruction" update and recognized the PTA/PTSA President at each school site.

PUBLIC COMMENT

Monique Segura, President of the Orcutt Educators Association(OEA) commented on the "Day of the Teacher", thanked the PTA, and stated that OEA will be awarding two (2) scholarships to OAHS students.

ITEMS FROM THE BOARD

Shaun Henderson congratulated students who are promoting and graduating and thanked Cabinet/ Teachers/Staff for continuing to do the daily self-assessments and following safety protocols. The Board congratulated OUSD Staff who have received awards: Michael Shaw - OUSD Teacher of the Year, Josie Couburn - Santa Barbara Bowl County Performing Arts Teacher of Year, and Elizabeth Tymn - Crystal Apple Award.

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. OAHS Charter School Hiring of Additional Charter School Coaches for 2020-2021
- C. Certificated Personnel Action Report
- D. Approval of Warrants
- E. Minutes, Regular Board Meeting Minutes, April 14, 2021
- F. Dannis Wolliver Kelly (DWK) Agreement for 2021-2022
- G. Los Olivos Intradistrict Attendance Agreement
- H. Resolution No. 19 for Early Learning Center

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to approve consent agenda items A-H, as submitted. Ayes: Waffle, Steller, Henderson, Morinini, and Phillips.

ACTION AGENDA ITEMS

Gift Acceptance

It was moved by Mark Steller, seconded by Shaun Henderson and carried to accept the gift for Olga Reed School, as submitted. Ayes: Waffle, Steller, Henderson, Morinini, and Phillips.

Public Hearing – AB1200 Public Disclosure:

No Comments.

AB1200 Public Disclosure of Proposed Collective Bargaining Agreement – Orcutt Educators Association. California School Employees' Association #225. Confidential Employees. as well as Classified/Certificated Management

It was moved by Shaun Henderson, seconded by Lisa Morinini and carried to approve the AB 1200 Disclosure of Proposed Collective Bargaining Agreement, as submitted. Ayes: Waffle, Steller, Henderson, Morinini, and Phillips.

Award of bid for the Olga Reed Electrical Measure G Bond Project

It was moved by Shaun Henderson, seconded by Liz Phillips, and carried to approve the award the Olga Reed Electrical Project Bid to RDZ Contractors, in the amount of \$468,794 as they were the lowest, responsive, and responsible bidder. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

Olga Reed Electrical Measure G Bond Project Budget

It was moved by Lisa Morinini, seconded by Shaun Henderson and carried to approve the Estimated Budget for the Olga Reed Electrical Measure G Bond Project, as submitted. Ayes: Waffle, Steller, Henderson, Morinini, and Phillips.

Resolution #20 Special Revenue Fund (Fund 08)

It was moved by Liz Phillips, seconded by Shaun Henderson and carried to adopt Resolution #20, Special Revenue Fund, Fund 08, as submitted. Ayes: Waffle, Steller, Henderson, Morinini, and Phillips.

Expanded Learning Opportunities Grant for Orcutt Union School District

It was moved by Liz Phillips, seconded by Shaun Henderson, and carried to approve the Expanded Learning Opportunities Grant, for Orcutt Union School District, as submitted. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

Expanded Learning Opportunities Grant for Orcutt Academy Charter

It was moved by Shaun Henderson, seconded by Mark Steller, and carried to approve the Expanded Learning Opportunities Grant, for Orcutt Academy Charter, as submitted. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

Santa Barbara Countywide Expulsion Plan for 2021-2024

It was moved by Liz Phillips, seconded by Lisa Morinini, and carried to approve the Santa Barbara Countywide Expulsion Plan for 2021- 2024, as submitted. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

Approval of Agreement with the Orcutt Educators Association (OEA)

It was moved by Liz Phillips, seconded by Shaun Henderson, and carried to approve the negotiated agreement with Orcutt Educators Association, as submitted. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

Approval of Agreement with the California School Employees Association (CSEA) #225

It was moved by Shaun Henderson, seconded by Liz Phillips, and carried to approve the negotiated agreement with the California School Employees Association #225, as submitted. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

Ratification of Assistant Superintendent Education Services Contract

It was moved by Shaun Henderson, seconded by Mark Steller, and carried to approve the Employment Agreement with Assistant Superintendent Educational Services, Joe Dana, as submitted. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

Approval of Compensation Increase for Confidential Employees, Certificated and Classified Management

It was moved by Liz Phillips, seconded by Shaun Henderson, and carried to approve the compensation agreement with Orcutt Union School District Confidential Employees and

Certificated Management and Classified Management, as submitted. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

Approval of Compensation Increase for Contracted Positions

It was moved by Liz Phillips, seconded by Shaun Henderson, and carried to approve the compensation agreement with the Assistant Superintendent of Educational Services, Assistant Superintendent of Human Resources, and Assistant Superintendent of Business Services, as submitted. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

Approval of Resolution No. 15 Declaration of Need for Fully Qualified Educators

It was moved by Mark Steller, seconded by Shaun Henderson, and carried to approve Resolution No. 15 Declaration of Need for Fully Qualified Educators, as submitted. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, June 9, 2021, with Closed Session starting at 6:00 p.m., Public Session at 6:30 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN TO CLOSED SESSION

It was moved by Liz Phillips seconded by Sean Henderson and carried to adjourn to Closed Session at 7:43 p.m. Ayes: Waffle, Steller, Henderson, Morinini and Phillips.

RECONVENE TO PUBLIC SESSION AND ADJOURN MEETING

The meeting reconvened to Public Session at 10:03 p.m. Melanie Waffle reported that no action was taken in closed session. It was moved by Liz Phillips seconded by Shaun Henderson to adjourn the meeting at 10:03 PM

Holly Edds, Ed.D. Board Secretary

Mark Steller, Clerk, Board of Trustees

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
Open to the Public via Teleconference
Wednesday, May 26, 2021**

CALL TO ORDER

A Special Board meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, June 26, 2021, beginning with Melanie Waffle calling Public Session to order at 6:00 p.m. Shaun Henderson led the Pledge of Allegiance. Members Present: Waffle, Steller, Henderson, Morinini. Absent: Phillips. Administrators: Edds. It was moved by Shaun Henderson seconded by Mark Steller and carried to adopt the May 26, 2021, agenda, as presented. Ayes: Waffle, Steller, Henderson, and Morinini.

PUBLIC COMMENTS

None

ACTION AGENDA ITEMS

OAHS CIF Swim Team Overnight Trip, May 27, 2021 – May 29, 2021

It was moved by Shaun Henderson, seconded by Lisa Morinini, and carried to approve the OAHS CIF Swim Team Overnight Trip, as submitted. Ayes: Waffle, Steller, Henderson, Morinini.

OAHS CIF Girls Tennis Individual Member; Amber Wey Overnight Trip, May 27, 2021 - May 29, 2021

It was moved by Shaun Henderson, seconded by Mark Steller, and carried to approve the OAHS CIF Girls Tennis Individual Member, Amber Wey Overnight Trip, as submitted. Ayes: Waffle, Steller, Henderson, Morinini.

ADJOURN TO COLSED SESSION

It was moved by Melanie Waffle, seconded by Mark Steller and carried to adjourn to closed session at 6:05 P.M.

RECONVENE TO PUBLIC SESSION AND ADJOURN MEETING

The meeting reconvened to Public Session at 7:30 P.M. Melanie Waffle reported that no action was taken in closed session. It was moved by Lisa Morinini seconded by Shaun Henderson to adjourn the meeting at 7:30 P.M.

Holly Edds, Ed.D., Board Secretary

Mark Steller, Clerk, Board of Trustees



Orcutt Academy High School Administration Office

TO: Dr. Holly Edds, Superintendent

FROM: Mr. Rhett Carter, OAHS Principal

BOARD MEETING DATE: May 26, 2021

BOARD AGENDA ITEM: OAHS Girls Basketball Team

BACKGROUND: There is a possibility that the Orcutt Academy High School Girls Basketball Team will compete in the CIF-CS team games. Location TBD. The playoffs will take place during the following dates June 15, 17 & 19, 2021. This may require an overnight stay, reservations TBD (if needed). Our team will depart from OAHS on the morning of the competition and return either the same day or the following morning depending on the location. Coach Tom Robb and his assistant coach will be accompanying our basketball team to this event.

Transportation will be provided by parent drivers. All costs will be paid for out of the girls' basketball fundraising account.

RECOMMENDATION: Staff recommends that this overnight trip (if needed) be approved as submitted.

FUNDING: No Impact on General Fund



Memorandum of Understanding

This Memorandum of Understanding (MOU) between Orcutt Academy High School/OAHS and OUSD (610 Pinal Avenue, Orcutt, CA) and Santa Maria Valley Physical Therapy Group, Inc. /SMVPT (820 East Enos Drive, Santa Maria, CA) shall outline the services to be provided by SMVPT for the 2021-2022 school year.

Contract will cover a period from approx mid-August, 2021 to approx mid-June, 2022.

SMVPT is prepared to offer the following:

1. Athletic Trainer (ATC) Coverage

Athletic Trainer will possess degree from an accredited four year institution with a kinesiology, athletic training, or health related major course of study, Athletic Training certification, NATA-BOC certification, and Professional Rescuer CPR certification.

Responsibilities: Daily practice coverage/injury clinics (after school, Monday through Friday); home athletic event coverage, away athletic coverage for JV and Varsity Football; prior participation Concussion testing, hydration testing for required sports, accurate recording of school related injuries and treatments, assist in development of athletic training services budget with AD, and schedule/oversee athletic physicals for the student-athletes.

Coverage during school holidays is not included in this contract but will be agreed upon at Athletic Director (AD) discretion. If ATC coverage is needed on weekends, and/or during school holidays, OAHS will be invoiced separately by SMVPT at a rate of \$30.00 per hour.

2. Communication

The ATC will be available to communicate with coaches, physicians, and parents regarding status of injured athletes. The ATC will coordinate directly with the AD daily. ATC will refer to team physician or other medical professional as needed.

3. Physical Therapy Services

SMVPT will provide immediate access to all injured athletes. PT services are available to any high school athlete, and will be coordinated by the ATC and clinic director. Athletes to call for appointments.

4. Injury Prevention Education

If requested, SMVPT will offer ongoing injury prevention education to all OAHS coaches, athletes, and parents of athletes. Concussion education for coaches will be included.

5. Independent Contractor

While engaged in providing athletic training services, SMVPT and all of its employees and staff are independent contractors, and not an officer, employee, agent, partner or joint venture of the School District. SMVPT will provide malpractice and liability insurance, benefits and Worker Compensation coverage for its aforementioned staff. SMVPT shall provide Orcutt Union School District (OUSD) and OAHS a Certificate of Insurance and General Liability insurance must be at least \$1,000,000 per occurrence. If required by OUSD or OAHS, any staff working with students can be fingerprinted and the District will pay for the process.

6. Termination

To be agreed upon b/t OUSD and SMVPT, at least a 90-day notice to be given by either party.

Orcutt Academy High School (OAHS) will be asked to provide the following:

- 1. Payment (pro-rated for this contract due to COVID-19, and may change due to unknown future)

For the above services, the District shall agree to compensate SMVPT upon invoicing in five (5) equal installments of \$10,900.00 (total of \$54,500.00) on September 1, November 1, January 1, March 1, and May 1. Payments will be sent to the following address:

Santa Maria Valley Physical Therapy Group, 820 East Enos Drive, Santa Maria, CA 93454

- 2. Supplies/Equipment

Provide adequate space, supplies and equipment for an athletic training facility from which the ATC can provide the agreed upon services.

Entire Document

This MOU constitutes the entire agreement between the District and SMVPT with respect to the subject matter hereof and superseded all previous negotiations, proposals, commitments, writings advertisements, publications and understandings of any nature whatsoever unless expressly included in this MOU.

ORCUTT ACADEMY HIGH SCHOOL

SANTA MARIA VALLEY PHYSICAL THERAPY

Jamie King

Dr. Holly Edds, Superintendent, OUSD

Owner/Director of Clinic; EIN: 20-1638388

DATE _____

DATE 5/26/21



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Nick Taylor, Ed.D.
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 09, 2021

BOARD AGENDA ITEM: Lunch Assist Contract for the 2021-2022 School Year

BACKGROUND: Renew contract with school consultants, Lunch Assist, for the following reasons:

1. Lunch Assist provides advice from two (2) registered dietitians. A dietitian is essential for meal planning and the health and safety of students, especially our diabetic students. They confirm all the meal pattern requirements to ensure we are successfully serving the best reimbursable meal possible, ensuring we will receive the appropriate funding for all meals served.
2. We may be receiving a procurement audit next school year and will need support and assistance.
3. The 2021-22 school year will have many federal and state changes to regulations. The consultants at Lunch Assist have provided much appreciated support for our school district, and hundreds of other school districts as well. They assisted with our CACFP audit and provided ongoing support throughout the year as we navigated through all the pandemic/COVID ever-changing rules and regulations. The contract amount will be \$10,000.

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Lunch Assist Contract, as submitted.

FUNDING: Fund 13 in the amount of \$10,000.

Scope of Work

LunchAssist + Orcutt Union School District

Overview

LunchAssist is an organization that provides inspiration, support, and guidance to School Nutrition Professionals across the United States. In 2016, LunchAssist was founded by an award-winning former Child Nutrition Director with one very simple mission: to help School Nutrition Professionals focus on what matters most.

Compliance-related topics are constantly distracting many School Nutrition Professionals from doing work that really matters. With so many rules and regulations, and a global pandemic to deal with, it is more important than ever that School Nutrition Professionals have access to expert guidance from a team on the pulse of all things school nutrition.

Over the past five years, LunchAssist has provided guidance and support to School Nutrition Professionals in over 130 school districts across the United States. We've gleaned a lot through that process and infused the lessons learned into our everyday work.

LunchAssist provides several unique services that are unparalleled in the School Nutrition industry. Our organization aims to simplify school nutrition through a robust variety of helpful tools and resources that keep school nutrition programs in compliance and elevate the profession. We are committed to promoting equity, diversity, and inclusion in all that we do. One of the best ways to accomplish these goals is to start with a foundation of high-quality professional learning for School Nutrition Professionals.

Through our exclusive 1:1 consulting services, we provide individualized, customized support to school nutrition departments when and where you need it most. We provide recommendations and checklists to help your team focus on what matters most, but we also tune in to what is required at your unique school or district and tailor what we do according to your areas of interest. Because of our expertise with USDA compliance, we are always looking for ways to help your program improve while staying audit-ready. During review years, in addition to the Administrative Boot Camp series, we will provide comprehensive support to your team from start to finish.

LunchAssist PRO is a membership that we've created to support our clients in furthering their Professional Development and providing on-demand access to this online learning. LunchAssist PRO is quickly becoming the industry's most highly regarded training solution. Each of our lessons covers a unique topic in school nutrition through a short video in either English or Spanish, followed by a quiz, and supported with printable resources. LunchAssist PRO members enjoy a fun and straightforward approach to mastering school nutrition, including tools and resources for excelling in all areas of the program. Our freshly prepared professional development is constantly being refreshed and contains lessons that were *specifically* designed for operational needs during the pandemic. New lessons are added every month and we take recommendations from our clients to support the emerging needs of the school nutrition industry.

Members of LunchAssist PRO also gain exclusive access to The Collective and our electronic Professional



Standards Tracking Tool. The Collective is a comprehensive resource center with over 200 of the best tools, templates, manuals, checklists, and tip sheets from across the School Nutrition industry - all in one place. Our unique, electronic Professional Standards Tracking Tool records the number of hours each employee has spent on training and their completed lessons.

We cordially invite you to join our tribe of school nutrition heroes. By working with LunchAssist, you will gain exclusive access to 1:1 consulting services with our former School Nutrition Directors and Dietitians. Our goal is to form a lasting partnership that benefits your school community, enhances your overall meal service program, strengthens your team, and helps you focus on what matters most.

Deliverables

- Serve as the USDA Child Nutrition Program expert.
- Serve as the Administrative Review liaison and expert.
- Serve as the liaison for COVID-19 emergency meal services policies and procedures.
- Provide ongoing technical assistance and support.
- Provide organizational tools and timelines for meeting program deadlines.
- Provide regular updates on relevant policy changes, mandatory tasks, best practices, and emerging trends.
- Provide quarterly checklists for maintaining program compliance and review during 1:1 meetings. Create action plans for ensuring the team stays audit-ready.
- Provide access to the LunchAssist Administrative Review Boot Camp.
- Provide support with the creation of and editing of existing policies, procedures, etc.
- Provide support with program applications, grant writing, special programs, etc.
- Provide support with menu compliance, procurement, eligibility activities, and more.
- Review program documents for compliance and provide feedback for improvements to strengthen the program.
- Support the program with brainstorming sessions, troubleshooting problems, and provide answers to questions throughout the year.
- Ensure the program staff is well equipped to fulfill all of their requirements and responsibilities as USDA child nutrition program sponsors.
- Other duties as requested by the school or district and as mutually agreed.

Compensation

\$10,000 annual fee for service.

Included are up to 5 memberships to LunchAssist PRO for professional development and resources and up to 90 hours of professional consulting services. Invoice will be sent once per year in the fall.

Contact

Jennifer McNeil, RDN, SNS

jennifer@lunchassist.org

(760) 518-4706

8605 Santa Monica Blvd, #52611

West Hollywood, CA 90069





BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Nick Taylor, Ed.D
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 09, 2021

BOARD AGENDA ITEM: Construction Change Order- RDZ Contractors for the Orcutt Jr. High School Administration Building

BACKGROUND: Attached is change order request #001 from RDZ Contractors in the amount of \$6,081.31 for the Orcutt Jr. High School Administration Building. The change order is related to some or all of the following reasons; unforeseen conditions during construction, design issue, or owner requested change.

The change order request was reviewed by the following parties, the Contractor, TELACU Construction Management firm, and district staff.

RECOMMENDATION: Staff recommends the Board of Trustees approve the change order for RDZ Contractors for \$4,593.42, as submitted.

FUNDING: Fund 21 – Building fund for the Measure G Bond

CHANGE ORDER

Distribution:

- OUSD
- 19-Six Architects
- Contractor
- TELACU Construction Management (TCM)
- Inspector of Record

Project:
Orcutt Junior High School - Administration Building
Orcutt Union School District
 500 Dyer Street
 Orcutt, CA 93455

Change Order Number: **1**

Date: **6/1/2021**

To Contractor:
 RDZ Contractors
 PO Box 760
 Nipomo, CA 93444

Contract Date: **2/25/2021**

The Contract Is Changed As Follows:
Refer to the attached summary page

The original Contract Sum was	\$	2,442,931.00
The net change by previously authorized Change Orders	\$	-
The Contract Sum prior to this Change Order was	\$	2,442,931.00
The Contract Sum will be Increased by this new Change Order in the amount of	\$	6,081.31
The new Contract Sum including this Change Order will be	\$	2,449,012.31
The Contract Time will be (increased) (decreased) (unchanged) by -0- days.		
The date of Substantial Completion as of the date of this Change Order therefore is		Unchanged

Note: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price Which have been authorized by Construction Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONTRACTOR, AND CONSTRUCTION MANAGER.

Owner	Contractor	Construction Mgr.	Architect of Record	Inspector of Record
Orcutt Union School District	RDZ Contractors	TELACU Construction Management	19-Six Architects	
500 Dyer Street Orcutt, CA 93455	PO Box 760 Nipomo, CA 93444	604 N. Eckhoff St. Orange, CA 92868	560 Higuera Street, Ste C San Luis Obispo, CA 93401	1230 Doris Ave. Oxnard, CA 93030
BY (Signature)	BY (Signature)	BY (Signature)	BY (Signature)	BY (Signature)
DATE	DATE	DATE	DATE	DATE

CHANGE ORDER 01 - Summary Sheet

Item #	Title	PCO#	PCO Description	Final Price
1	Added Concrete Replacement	1	District Requested/Design Issue – RFI #2: During the site demolition phase of work, the adjacent concrete sidewalks shown to remain in the bid-set documents are not ADA compliant and are in poor condition. Per the IOR's suggestion, the District has elected to remove and replace the non-compliant concrete. The costs for this change includes added labor, equipment and material for new concrete sidewalks in the vicinity of the new administration building (in landscaped area between the new administration building and existing classroom wings to the east). Costs for added demolition will be allocated to the project allowance.	\$23,672.58
2	Credit for Electrical Trenching & Conduit at Drive Isle	2	District Requested – RFI #6: During the site utility investigation phase, an existing 5" conduit was discovered coming from the electrical gear to the south, routed under the exit drive isle, then to an existing electrical pull-box. The contractor was directed to utilize the existing conduit instead of installing a new conduit as shown on the bid documents. A credit to the district is being provided for the deleted conduit under the drive isle scope.	-\$22,816.99
3	Credit for Motorized Shade Scope	4	District Requested: Motorized shades were originally included in the design of the new administration building. Per the District's request, the motorized shade scope has been removed. A credit to the district is being provided for the deleted motorized shade scope of work.	-\$12,270.26
4	Mow Curb & Added Gate at Decorative Fencing	5	District Requested – RFI #11 & 13, CRB-1: The bid set documents called for the new decorative fencing occurring along the existing concrete and paver sidewalk on the east side of the OJHS parking lot. Per the District's request, the fence line of the decorative fencing has been pushed out into the adjacent plater area. Due to the fence line being pushing into the soft-scape area. A mow-curb will be added under the decorative fencing for ease of maintenance purposes. A single-man gate was also added per the District request as shown on Cost Request Bulletin #1 provided by the AOR.	\$15,090.98
5	OSP Cat-6 Cable	6	District Requested/Requirement – RFI #29: Regular grade CAT-6 cabling was called out for in the bid set documents. Due to the District's decision to run the majority of the electrical cabling underground, the CAT-6 cabling will need to be upgraded to OSP CAT-6 cabling as required per code requirement. The costs for this change includes added material cost to upgrade the Cat-6 cabling to OSP grade as required.	\$2,405.00
Total Change Order Amount				\$ 6,081.31



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Nick Taylor, Ed.D
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 09, 2021

BOARD AGENDA ITEM: Construction Change Order- Quincon Contractors for the Innovation Center

BACKGROUND: Attached is change order request #006 from Quincon Contractors in the amount of \$17, 338 for the Innovation Center. The change order is related to some or all of the following reasons; unforeseen conditions during construction, design issue, or owner requested change.

The change order request was reviewed by the following parties, the Contractor, TELACU Construction Management firm, and district staff.

RECOMMENDATION: Staff recommends the Board of Trustees approve the change order for Quincon Contractors for \$17,338, as submitted.

FUNDING: Fund 21 – Building fund for the Measure G Bond

CHANGE ORDER

Distribution:

- OUSD
- SVA Architects
- Contractor
- TELACU Construction Management (TCM)
- Inspector of Record

Project:
OUSD Innovation Center
Orcutt Union School District
 500 Dyer Street
 Orcutt, CA 93455

Change Order Number: **6**

Date: **5/27/2021**

To Contractor:
 Quincon, Inc.
 PO Box 1029
 Grover Beach, CA 93483

Contract Date: **3/20/2020**

The Contract Is Changed As Follows:
Refer to the attached summary page

The original Contract Sum was	\$	3,355,335.00
The net change by previously authorized Change Orders	\$	436,047.18
The Contract Sum prior to this Change Order was	\$	3,791,382.18
The Contract Sum will be Increased by this new Change Order in the amount of	\$	17,338.00
The new Contract Sum including this Change Order will be	\$	3,808,720.18
The Contract Time will be (increased) (decreased) (unchanged) by -0- days.		
The date of Substantial Completion as of the date of this Change Order therefore is		3/12/2021

Note: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price Which have been authorized by Construction Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONTRACTOR, AND CONSTRUCTION MANAGER.

Owner	Contractor	Construction Mgr.	Architect of Record	Inspector of Record
Orcutt Union School District	TELACU Construction Management			
Quincon, Inc.	TELACU Construction Management			
SVA Architects	Kenco Construction Services, Inc.			
500 Dyer Street Orcutt, CA 93455	PO Box 1029 Grover Beach, CA 93483	604 N. Eckhoff St. Orange, CA 92868	6 Hutton Centre Dr. Ste. 115 Santa Ana, CA 92707	1230 Doris Ave. Oxnard, CA 93030
BY (Signature)	BY (Signature)	BY (Signature)	BY (Signature)	BY (Signature)
DATE	DATE	DATE	DATE	DATE

**CHANGE ORDER 06- Summary
Sheet**

Item #	Title	PCO#	PCO Description	Final Price
1	Hardie Plank at Rake	27	Design Issue - RFI #043: In the bid-set plans, Hardie Plank panels were called out to be installed at all eaves but the entryway overhang due to that area being inadvertently omitted in the design. Cost for this change includes added labor and materials to provide Hardie Planks at the entry way overhang to conceal the bare plywood on the underside of the roof deck.	\$2,873.00
2	Equip Rack Electrical & Credit for Underground Conduit to District-Side Portables	45	District Requested: - In the bid-set plans, a new low voltage conduit is shown feeding the portables located at the southwest corner of the District office site. Due to existing pathways already existing to those buildings, a credit is being provided to the District for that deleted scope. - Per the District IT department request, (2) additional 30-amp outlets were added to the rack system to service the new WAVE Internet equipment. This change includes cost for added labor and materials to implement the (2) added dedicated receptacles.	\$659.00
3	Additional Data/Comm in Bus Repair Shop	48	District Requested: Per the District's request, provisions for a new future IDF cabinet were added to the existing Bus Repair Shop's Communications Room, which will allow for District network expansion to the southwest portion of the OJHS campus. The costs for this change includes added labor and material to route conduit and cable from the new IT building to the Bus Repair Shop.	\$6,237.00
4	Supplemental Concrete Work at Drive Apron & Curb/Gutter	49	District Requested: Due to the delay encountered with the building fire water tie-in (not at fault of contractor) a portion of the concrete sidewalk and curb/gutter had to be blocked off and poured at a later time. The cost included for this change includes labor, equipment and materials to pour the remaining flatwork at the fire water tie-in point that was completed by Golden State Water Company.	\$5,398.00
5	Electrical Mods for Drywall Ceiling	51	District Requested, Refer to PCO 033 Drywall Ceilings: The bid documents did not call out for a finished ceiling at the Main Hallway, PCO 033 implemented a hard-lid drywall ceiling at the main entrance and hallway areas. As this work occurred, several electrical devices already mounted to the exposed ceiling had to be re-located and/or reconfigured. The costs for this change includes added labor and materials to re-locate/re-configure the already installed electrical devices at the main hallway and entrance areas.	\$2,171.00
Total Change Order Amount				\$17,338.00



ORCUTT UNION SCHOOL DISTRICT

REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Pine Grove Elementary School Date: 1/22/2019

DONOR: Name: The Rotary Club of Santa Maria Breakfast
Address: P.O. Box 1518, Santa Maria CA 93456
Phone No. _____

GIFT: Item Donated 2 children's books or Cash Donation \$ _____
(Fill in if money is donated)
Designated for: Pine Grove Library
General Description: New Kid by Jerry Craft and Undefeated by Kwame Alexander
Model No.: _____ Condition: New Used
Value (estimated): \$25.00
Purpose of Gift: Donation of award winning children's literature
Will gift be purchased through Business Services Office? Yes No
Donor Conditions of Acceptance: _____

INSTALLATION AND OPERATION (If answer to A is yes , answer B and C)

- A. Will gift require installation? Yes No
- B. What type of installation is required? _____
- C. Will donor pay installation costs? Yes No
- D. Will there be operating costs? Yes No
If yes, what type?

Acceptance Requested By (OUSD Staff Member): Megan Flick, Media Specialist

Acceptance Approved By (Administrator): Michelle Boyd, Principal

RECOMMENDATIONS: Principal or District Representative _____

BOARD ACTION: Date Accepted: _____ Date Denied: _____

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



Pine Grove Elementary School

1050 East Rice Ranch Road, Orcutt, CA 93455 (805)938-8800 Fax (805) 938-8849

May 11, 2021

Dr. Holly Edds
Superintendent
Orcutt Union School District
501 Dyer
Orcutt, CA 93455
&
The Board of Trustees
Orcutt Union School District

Dear Dr. Edds and Board;

On behalf of Pine Grove School, I am requesting that the Board of Trustees accept a donation of the books *New Kid* by Jerry Craft and *Undefeated* by Kwame Alexander from The Rotary Club of Santa Maria Breakfast. It is with donations such as this that the students of Pine Grove School continue to enjoy excellent children's literature.

The generosity of The Rotary Club of Santa Maria Breakfast is greatly appreciated.

Sincerely,

A handwritten signature in black ink that reads "Michelle Boyd".

Michelle Boyd
Principal

Mailing address:
The Rotary Club of Santa Maria Breakfast
P.O. Box 1518
Santa Maria, CA 93456



ORCUTT UNION SCHOOL DISTRICT

REQUEST FOR ACCEPTANCE OF GIFT

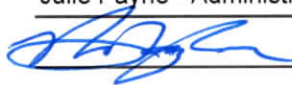
SCHOOL: Orcutt Union School District Date: 05/20/2021

DONOR: Name: Marysia Ochej and Thomas Beckenhauer
Address: 1500 Rocky Oak Ln. Nipomo, CA 93444
Phone No. 805-489-5062

GIFT: Item Donated _____ or Cash Donation \$ 200.00
(Fill in if money is donated)
Designated for: Rosie Chavez Memorial Scholarship Fund
General Description: _____
Model No.: _____ Condition: New Used
Value (estimated): _____
Purpose of Gift: Rosie Chavez Memorial Scholarship Fund
Will gift be purchased through Business Services Office? Yes No
Donor Conditions of Acceptance: _____

INSTALLATION AND OPERATION (If answer to A is yes , answer B and C)

- A. Will gift require installation? Yes No
- B. What type of installation is required? _____
- C. Will donor pay installation costs? Yes No
- D. Will there be operating costs?
If yes, what type? _____

Acceptance Requested By (OUSD Staff Member): Julie Payne - Administrative Assistant, Superintendent
Acceptance Approved By (Administrator): 
RECOMMENDATIONS: Principal or District Representative _____

BOARD ACTION: Date Accepted: _____ Date Denied: _____

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Nick Taylor, Ed.D.
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 09, 2021

BOARD AGENDA ITEM: Fund Balance GASB 54 Resolution No. 22

BACKGROUND: School districts are required to implement General Accounting Standards Board (GASB) Statement No. 54, which provides classification of fund balances and special revenue fund definitions. This action must be taken each year prior to June 30th.

Fund balances of the governmental funds are classified as follows:

Non-spendable – amounts that cannot be spent either because they are in non-spendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – amounts that can be used only for specific purpose determined by a formal action of the governing board. The governing board is the highest level of decision-making authority for the district. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the governing board.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes.

RECOMMENDATION: Staff recommends that the Board approves Resolution No. 24 as presented.

FUNDING: All Funds

ORCUTT UNION SCHOOL DISTRICT

RESOLUTION NO. 22 2021-2022

RESOLUTION FOR THE CLASSIFICATION OF

FUND BALANCES IN GOVERNEMENTAL ACCOUNTING STANDARDS BOARD (GASB 54)

ON MOTION of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the governing board of Orcutt Union School District will adhere to the reporting requirements as set forth by Governmental Accounting Standards Board (GASB) Statement 54 Fund Reporting and Governmental Fund Type Definitions; and

WHEREAS, the District will categorize according to the following components: Nonspendable (including but not limited to, inventory, prepaid), Restricted (external restrictions), Committed (imposed by resolution), Assigned (general intent for specific use) and Unassigned (residual); and

WHEREAS, the governing board further delegates authorization to the Superintendent and/or their designate to identify intended uses of assigned funds; and

WHEREAS, the governing board further establishes the order in which fund balances will be spent when multiple fund balance types are available for a specific purpose, committed, assigned, and lastly unassigned; and

WHEREAS, the governing board is committed to maintain a prudent level of financial resources to protect against the need to reduce services levels because of temporary revenue shortfalls or unpredicted one time expenditures. The District's minimum fund balance policy requires a Reserve for Economic Uncertainties, consisting of unassigned amounts, equal to no less than prescribed for fiscal solvency review purposes pursuant to Education Code Section 33127. In the event the balance drops below the established minimum level, the district's governing board will develop a plan to replenish the fund balance to the established minimum level within two years.

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Orcutt Union School District, in accordance with the provisions of GASB 54 adopts the following authorization for fiscal year 2021-22 to comply with the categorization of fund balance as prescribed by GASB Statement 54 as approved by the Superintendent or their designee:

PASSED AND ADOPTED by the Governing Board on June 9, 2021, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA

COUNTY OF SANTA BARBARA

I, Melanie Waffle, President of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED this 9th day of June, 2021.

President of the Governing Board



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Nick Taylor, Ed.D
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 09, 2021

BOARD AGENDA ITEM: Resolution No. 23 District and Charter Education Protection Account (EPA) Requirements

BACKGROUND: Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the State's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012. The provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account (EPA) to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f).

Local Education Agencies (LEAs) such as school districts, county offices of education, and charter schools will receive funds from the EPA based on their proportionate share of the statewide LCFF amount. A corresponding reduction is made to a LEAs LCFF state aid equal to the amount of their EPA entitlement. LEAs will receive EPA payments quarterly in the 2020-21 Fiscal Year. This allocation may also be subject to cash deferrals and/or state budget reductions.

Nearly all of the increased revenue generated from Proposition 30 is used to pay K-14 expenses from the prior year and reduce delays in payments due to schools. Therefore, districts throughout California are estimating deferral payback funding which will allow for restoration of previous cuts imposed during the recession.

2021-22 Education Protection Act

The Proposition 30 initiative was intended to minimize deeper cuts to school agencies and other state-supported programs in California. In addition, Proposition 30 prohibits the Initiative's tax revenues allocated to K-12 agencies from being used for administrative costs. While all revenues raised by Proposition 30 are distributed to school districts, a significant share of those resources simply reduce the amount of other state funding that schools receive. This allocation may also be subject to cash deferrals and/or state budget reductions.

Before June 30 of each year, the State Director of Finance is required to estimate the total amount of additional revenues, less refund that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year. The General Fund portion of that amount is estimated to be:

Education Protection Account	
Estimated Funds	
Calculation:	\$7,896,990 (District, Fund 01) \$1,830,405 (Charter, Fund 09)
Estimated Expenditures	\$7,896,990 (District, Fund 01) \$1,830,405 (Charter, Fund 09)
<i>instruction, instructional library, media, and technology, guidance and counseling services, psychological services, attendance and social work services, health services, speech pathology, and audiology services, custodians, plant services, and, pupil testing services.</i>	
Note: As per Article XIII, Section 36 of the California Constitution, the district will post an accounting of the actual money received from the EPA and accounts where the money was allocated when we receive the funds.	

RECOMMENDATION: Staff recommends that the Board adopt Resolution No. 23, The Education Protection Accounts 2021-22, as presented above.

FUNDING: District Fund (01) and Charter Fund (09) as presented.

**ORCUTT UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
June 09, 2021**

**RESOLUTION NO. 23
THE EDUCATION PROTECTION ACCOUNT (EPA) 2021-2022**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30 of each year, the State Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Board of the Orcutt Union School District that:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Orcutt Union School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Orcutt Union School District has determined to spend the monies received from the Education Protection Act on:
 - instruction,
 - instructional library, media, and technology,
 - guidance and counseling services,
 - psychological services,
 - attendance and social work services,
 - health services,
 - speech pathology and audiology services,
 - custodians,
 - plant services, and
 - pupil testing services.

PASSED AND ADOPTED this 9th day of June 2021.

I, Holly Edds, Secretary of the Board of Trustees of Orcutt Union School District hereby certify that Resolution No. 23 was duly passed and adopted by the Board of Trustees of Orcutt Union School District at a regular meeting thereof assembled this 9th day of June 2021 by the following vote, to-wit:

AYES:

NOES:

ABSENT:

Secretary of the Board of Education of the
Orcutt Union School District



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Nick Taylor, Ed.D.
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 9, 2021

BOARD AGENDA ITEM: Exterior Painting of Pine Grove Elementary and Patterson Road Elementary School

BACKGROUND: As required by the Uniform Public Construction Cost Accounting Act (CUPCCAA) inviting informal bids for repairs, maintenance or construction services \$60,000 to \$200,000, awarded pursuant to the “informal bidding” procedures of the Public Contract Code 22000 Et. Seq., bids were requested for the Exterior Painting of Pine Grove Elementary and Patterson Road Elementary. The estimated cost for this project was \$145,000.

On May 26, 2021, 6 bids were received. The responsive bidders are as follows:

COMPANY	TOTAL BID
Economos Painting	\$139,350.00
Polychrome Construction, Inc.	\$157,300.00
Fix Painting	\$160,900.00
Color New Co.	\$176,000.00
Pacific Contractor’s Group, Inc.	\$183,950.00
State Pro Painting, Inc. (Non-Responsive)	\$115,000.00

RECOMMENDATION: Staff recommends that Board of Trustees award the bid for the Exterior Painting of Pine Grove Elementary School and Patterson Road Elementary School to Economos Painting for \$139,350.00, as they are the lowest, responsive, responsible bidder.

FUNDING: Fiscal impact on the Deferred Maintenance Fund as described above.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Nick Taylor, Ed.D
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 09, 2021

BOARD AGENDA ITEM: Ratification of Proposal from RDZ Contractors, Inc. to Perform Wall Repair Work and Storm Drain Improvements at Pine Grove Elementary School Upper Parking Lot

BACKGROUND: A rain event caused excessive storm water run-off and damage to the retaining wall at the Pine Grove Upper Parking Lot project. RDZ Contractors, Inc. was directed to proceed with wall repairs under the CUPCCAA procurement process in order to correct damage caused by rains and improve drainage at the wall.

District Staff and TELACU Construction Management are currently in negotiations with the Design Team to recover cost impacts that may be associated with design issues.

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Ratification of the Proposal with RDZ Contractors, Inc. to Perform Wall Repair Work and Storm Drain Improvements at Pine Grove Elementary School Upper Parking Lot in the amount of \$41,632.49

FUNDING: Fund 21 – Building fund for the Measure G Bond

Rdz Contractors, Inc.

P O Box 760
 Nipomo, CA 93444
 805-458-5252
 Lic 1004110 A,B
 8(a), SDVOSB, DBE, SBE

Proposal

T&M

Bill To

Orcutt Union School District
 500 Dyer St
 Orcutt, CA 93455

Terms

Project

Net 30

Pine Grove Wall Repair/Impr.

Description	Rate	Amount
Pine Grove Upper Parking Lot Rebuild Wall	41,632.49	41,632.49
All work is complete!	Total	\$41,632.49


 APPROVED



EDUCATIONAL SERVICES MEMORANDUM

TO: Board of Trustees
Holly Edds, Ed.D.

FROM: Janet Bertoldi
Interim Assistant Superintendent, Educational Services

BOARD MEETING DATE: June 9, 2021

BOARD AGENDA ITEM: Board Policy 5116.2 – Involuntary Student Transfers

BACKGROUND: New policy reflects LAW (SB 1343, 2016) which authorizes districts to involuntarily transfer a student who has been convicted of a specified violent felony or a misdemeanor associated with possession of a firearm, whenever the student is enrolled at the same school as the victim of the crime for which he/she was convicted. In order to exercise this authority, the district is mandated to adopt policy with specified components and provide notice of the policy to parents/guardians as part of the annual parental notification.

RECOMMENDATION: Staff recommends the Board of Trustees approve BP 5116.2, Involuntary Student Transfers, for the first reading, and that it be placed on the next Consent Agenda for the second reading.

FUNDING: There are no funding implications.

INVOLUNTARY STUDENT TRANSFERS

The Governing Board desires to enroll students in the school of their choice, but recognizes that circumstances sometimes necessitate the involuntary transfer of some students to another school or program in the district. The Superintendent or designee shall develop procedures to facilitate the transition of such students into their new school of enrollment.

(cf. 5113.1 - Chronic Absence and Truancy)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6173.3 - Education for Juvenile Court School Students)

As applicable, when determining the best placement for a student who is subject to involuntary transfer, the Superintendent or designee shall review all educational options for which the student is eligible, the student's academic progress and needs, the enrollment capacity at district schools, and the availability of support services and other resources.

Whenever a student is involuntarily transferred, the Superintendent or designee shall provide timely written notification to the student and his/her parent/guardian and an opportunity for the student and parent/guardian to meet with the Superintendent or designee to discuss the transfer.

Students Convicted of Violent Felony or Misdemeanor

A student may be transferred to another district school if he/she is convicted of a violent felony, as defined in Penal Code 667.5(c), or a misdemeanor listed in Penal Code 29805 and is enrolled at the same school as the victim of the crime for which he/she was convicted. (Education Code 48929)

Before transferring such a student, the Superintendent or designee shall attempt to resolve the conflict using restorative justice, counseling, or other such services. He/she shall also notify the student and his/her parents/guardians of the right to request a meeting with the principal or designee. (Education Code 48929)

(cf. 5138 - Conflict Resolution/Peer Mediation)

(cf. 5144 - Discipline)

(cf. 6164.2 - Guidance and Counseling Services)

Participation of the victim in any conflict resolution program shall be voluntary, and he/she shall not be subjected to any disciplinary action for his/her refusal to participate in conflict resolution.

The principal or designee shall confer with the Superintendent or designee to determine whether or not the student should be transferred. If the Superintendent or designee

INVOLUNTARY STUDENT TRANSFERS

determines that a transfer would be in the best interest of the students involved, he/she shall submit such recommendation to the Board for approval. If it is determined that it would be in the best interest of the students involved, for the student to remain at the school, a plan will be developed, implemented and monitored by the Superintendent or designee and the principal.

The Board shall deliberate in closed session to maintain the confidentiality of student information, unless the parent/guardian or adult student submits a written request that the matter be addressed in open session and doing so would not violate the privacy rights of any other student. The Board's decision shall be final.

(cf. 9321 - Closed Session Purposes and Agendas)

The decision to transfer a student shall be subject to periodic review by the Superintendent or designee.

The Superintendent or designee shall annually notify parents/guardians of the district's policy authorizing the transfer of a student pursuant to Education Code 48929. (Education Code 48980)

(cf. 5145.6 - Parental Notifications)

Other Involuntary Transfers

Students may be involuntarily transferred under either of the following circumstances:

1. If a high school student commits an act enumerated in Education Code 48900 or is habitually truant or irregular in school attendance, he/she may be transferred to a continuation school. (Education Code 48432.5)

(cf. 6184 - Continuation Education)

2. If a student is expelled from school for any reason, is probation-referred pursuant to Welfare and Institutions Code 300 or 602, or is referred by a school attendance review board or another formal district process, he/she may be transferred to a community day school. (Education Code 48662)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6185 - Community Day School)

Legal Reference:

EDUCATION CODE

35146 Closed sessions; student matters

48430-48438 Continuation classes, especially:

48432.5 Involuntary transfer to continuation school

48660-48666 Community day schools, especially:

INVOLUNTARY STUDENT TRANSFERS

48662 Involuntary transfer to community day school
48900 Grounds for suspension and expulsion
48929 Transfer of student convicted of violent felony or misdemeanor
48980 Notice at beginning of term

PENAL CODE

667.5 Violent felony, definition
29805 Misdemeanors involving firearms

WELFARE AND INSTITUTIONS CODE

300 Minors subject to jurisdiction
602 Minors violating laws defining crime; ward of court

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>

Policy Adopted: 08/11/21

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



ORCUTT Union School District

Where a Dedicated Staff Means Kids Come First

BOARD OF TRUSTEES

SHAUN HENDERSON
LISA MORININI
LIZ PHILLIPS
MARK STELLER
MELANIE WAFFLE

HOLLY EDDS, Ed.D.
District Superintendent
JANET BERTOLDI
Interim
Assistant Superintendent
SUSAN SALUCCI
Assistant Superintendent
NICK TAYLOR, Ed.D.
Assistant Superintendent

TO: Board of Trustees

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: June 9, 2021

BOARD AGENDA ITEM: Ratification of Addendum Number 1 to the Employment Agreement with Dr. Holly Edds, Superintendent.

BACKGROUND: After completion of a successful first year as Superintendent, the District is pleased to offer an extension to the employment agreement with Dr. Edds of one year and add an additional step to the Superintendent's salary schedule for the 2023-2024 school year.

The new expiration of this agreement is June 30, 2024.

The Superintendent shall receive a one-time payment of \$1,500 consistent with all other employee groups. The Superintendent's salary schedule shall be increased by 1% effective July 1, 2021.

Dr. Edds salary for the 2021-2022 school year will be \$197,927 and her benefits shall be consistent with other similarly situated employees.

FINANCIAL CONSIDERATIONS:

The costs described above of this agreement apply to the General Fund and are within the amount previously budgeted.

RECOMMENDATION: It is recommended that the Board of Trustees ratify the Addendum Number 1 to the Employment Agreement with Dr. Holly Edds, Superintendent of the Orcutt Union School District.

ORCUTT UNION SCHOOL DISTRICT
SUPERINTENDENT EMPLOYMENT AGREEMENT

ADDENDUM NUMBER 1

This addendum to the Employment Agreement is agreed to and is effective on June 9, 2021, between the Orcutt Union School District (“District”) and Dr. Holly Edds (“Superintendent”). This Addendum Number One is the mutual agreement to modify the Employment agreement between the District and the Superintendent dated May 13, 2020, as follows:

Term

1. As a result of a positive evaluation, the Parties agree to extend the term of this Agreement by one (1) year. The new expiration date of this Agreement is June 30, 2024.

Compensation

1. Consistent with other employee groups, the Superintendent shall receive a one-time payment of \$1,500.
2. In addition, the Superintendent’s salary schedule shall be increased by 1% effective July 1, 2021, as reflected below beginning with Step 2.
3. As a result of a positive evaluation, the District and the Superintendent agree to extend the term of the Agreement by 1 year and consistent with that extension, the Parties agree to add Step 4 to the salary schedule in the Agreement as follows.

Superintendent Salary Schedule	
Step/School Year	Salary
Step 1: 2020-2021	\$190,000
Step 2: 2021-2022	\$197,927
Step 3: 2022-2023	\$203,587
Step 4: 2023-2024	\$209,689

Except for the changes to the Compensation section and Term section of the Agreement, all other terms and conditions of the Agreement shall continue in full force and effect and are not modified.

This Addendum is subject to ratification by the Governing Board.

Dr. Holly Edds
Superintendent

Date

Melanie Waffle
Board President

Date



ORCUTT Union School District

Where a Dedicated Staff Means Kids Come First

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HOLLY EDDS, Ed.D.

District Superintendent

JANET BERTOLDI

Interim

Assistant Superintendent

SUSAN SALUCCI

Assistant Superintendent

NICK TAYLOR, Ed.D.

Assistant Superintendent

TO: Board of Trustees
Dr. Holly Edds, Superintendent

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: June 9, 2021

BOARD AGENDA ITEM: Adopt Initial Collective Bargaining Proposal with Orcutt Educators Association for the 2021/2022 School Year

BACKGROUND: In accordance with law, the District's initial "sunshine" proposal for negotiations must be adopted by the Board at a public meeting. The proposal is available for review at the District Office and to allow the public opportunity to comment on the District's proposal a public hearing will be held this evening. Following the public hearing and Board ratification of this proposal, negotiations may commence.

FINANCIAL CONSIDERATIONS: The financial impact will be determined by the final agreement reached between the District and Orcutt Educators Association.

RECOMMENDATION: It is recommended that the Board of Trustees adopt the District's initial proposal for negotiations with Orcutt Educators Association for the 2021/2022 school year.

ATTACHMENT: Initial Proposal

Orcutt Union School District

Governing Board Initial Collective Bargaining Proposal To Orcutt Educators Association (OEA)

**For a successor agreement
2021-2022**

The Orcutt Union School District Governing Board presents its initial proposal for a successor collective bargaining agreement between the District and the Orcutt Educators Association (OEA).

The Board presents this initial proposal to enable members of the public to be informed about the issues that will be negotiated and to have an opportunity to express their views on the issues to the District Governing Board.

The District proposes to negotiate the following articles to address current operations and expected needs of the District due to budget and funding concerns:

1. Article VIII-Class Size
2. Article IX – Working Days and Hours
3. Article X – Compensation



Human Resources

500 Dyer Street • Orcutt, California, 93455 • 805.938.8914

TO: Board of Trustees
Dr. Holly Edds, Superintendent

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: June 9, 2021

BOARD AGENDA ITEM: Accept 2021/2022 Initial Collective Bargaining Proposal from Orcutt Educators Association

BACKGROUND: Orcutt Educators Association has presented the Board with their initial proposal for negotiations for the 2021/2022 school year. The Association wishes to negotiate the attached contract articles:

FINANCIAL CONSIDERATIONS: The financial impact will be determined by the final agreement reached between the District and Orcutt Educators Association.

RECOMMENDATION: It is recommended that the Board of Trustees accept the initial proposal for negotiations for the 2021/2022 school year from Orcutt Educators Association.

ATTACHMENT: Initial Proposal

**Orcutt Educators Association
Initial Contract Proposal
June 9, 2021**

Pursuant to Article XXII, section 3, of the Orcutt Educators Association's (OEA/CTA/NEA) Agreement, OEA is exercising its option to open negotiations for the 2021-22 school year. OEA chooses to open on the following items in the contract:

Article VIII – Class Size

Article IX – Working Days and Hours

Article X – Compensation



ORCUTT Union School District

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Assistant Superintendent

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Assistant Superintendent

NICK TAYLOR, Ed.D.

Assistant Superintendent

TO: Board of Trustees
Dr. Holly Edds, Superintendent

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: June 9, 2021

BOARD AGENDA ITEM: Adopt Initial Collective Bargaining Proposal with California School Employee Association Orcutt Chapter #255 for a 2021-2022 Successor Agreement

BACKGROUND: In accordance with law, the District's initial "sunshine" proposal for negotiations must be adopted by the Board at a public meeting. The proposal is available for review at the District Office and to allow the public opportunity to comment on the District's proposal a public hearing will be held this evening. Following the public hearing and Board ratification of this proposal, negotiations may commence.

FINANCIAL CONSIDERATIONS: The financial impact will be determined by the final agreement reached between the District and California School Employee Association Orcutt Chapter #255.

RECOMMENDATION: It is recommended that the Board of Trustees adopt the District's initial proposal for negotiations with California School Employees Association Orcutt Chapter 255 for a 2021-2022 successor agreement.

ATTACHMENT: Initial Proposal

Orcutt Union School District

Governing Board Initial Collective Bargaining Proposal To California School Employees Association (CSEA) Orcutt Chapter 2021 - 2022

The Orcutt Union School District Governing Board presents its initial proposal for 2021 – 2022 reopens to the 2020 – 2021 collective bargaining agreement between the District and the California School Employees Association (CSEA) Orcutt Chapter #255.

The Board presents this initial proposal to enable members of the public to be informed about the issues that will be negotiated and to have an opportunity to express their views on the issues to the District Governing Board.

The District proposes to negotiate the following articles to address current operations and expected needs of the District due to budget and funding concerns:

1. Article 15 – Compensation
2. Article 21 – Disciplinary Action



Human Resources

500 Dyer Street • Orcutt, California, 93455 • 805.938.8914

TO: Board of Trustees
Dr. Holly Edds, Superintendent

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: June 9, 2021

BOARD AGENDA ITEM: Accept 2021/2022 Initial Collective Bargaining Proposal from California School Employees Association and it's Orcutt Chapter #255

BACKGROUND: California School Employees Association has presented the Board with their initial proposal for negotiations for the 2021/2022 school year. The initial proposal is attached.

FINANCIAL CONSIDERATIONS: The financial impact will be determined by the final agreement reached between the District and California School Employees Association

RECOMMENDATION: It is recommended that the Board of Trustees accept the initial proposal for negotiations for the 2021/2022 school year from California School Employees Association.

ATTACHMENT: Initial Proposal

**PROPOSAL
FOR THE 2021-2022 REOPENING
OF THE AGREEMENT
TO THE
ORCUTT UNION SCHOOL DISTRICT
FROM THE
CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION
AND IT'S
ORCUTT CHAPTER #255**

May 25, 2021

The California School Employees Association and its Orcutt Chapter #255 ("CSEA") proposes to continue all the provisions of our current Agreement with the Orcutt Union School District ("Employer") except as may be modified in negotiations through mutual exploration of the parties' respective interests in the following regards:

ARTICLE 15: COMPENSATION

Negotiate a fair and equitable enhancement to the Salary Schedule and the District's contribution to the Health & Welfare Premiums, Savings and Longevity.

NEW ARTICLE 23: CLASSIFICATION/RECLASSIFICATION

Create and establish guidelines and negotiate a fair process for reclassification.

CSEA also acknowledges that there may be a need to renumber and correct incorrect grammar and spellings during negotiations.

CSEA Chapter 255 is enthusiastic about working with the Employer to achieve successful negotiations that benefits the Association members and improves the services to the students and community.

Sincerely,

Veronica Berrios-Timbrook